

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES

SPECIAL MEETING

February 4, 2026

Palestine Board of Trustees met on February 4, 2026 at 4:30 PM. Trustees answering the roll call were Staci Rachoy, Tim McDaniel, Twilla Davis, Rikki Callaway, Mary Michael and Scott Campbell.

Meeting called to order by Mayor David Woods.

Minutes were taken by the Village Clerk.

This meeting was called for two purposes:

1. Discussion and changes to employee handbook.

1) Discussion and Changes to Employee Handbook. Tim made motion to discuss and make changes, Staci seconded. The board went page by page in the new handbook to discuss any changes that need to be made. One of the changes the board wants to see changed is the book being more specific on who employees are to contact with concerns or questions, they would like it to say the Mayor, rather than Management. A sixty day probation period is suggested for all new employees along with yearly evaluations. David took notes of all changes brought up and he will be making those changes. Once changes are made the board will review and vote to implement new handbook.

Meeting was adjourned at 5:45pm

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PRESIDENT

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CLERK