

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

November 6, 2025

Palestine Board of Trustees met on November 6, 2025. Trustees answering roll call were Rikki Callaway, Tim McDaniel, Staci Rachoy, Mary Michael, and Scott Campbell. Twilla Davis being absent.

Staff Members present: Kerry Watson, Danny Cheadle and Luke McNair

Visitors present: Kristy Camden, Sheila Tracy, Lacey Watt, Resa Shaner, Jenna Aldrich, Terrie Chapman, Jacob Baxter, David Washburn and Kathy Clark.

Meeting called to order by Mayor David Woods at 5:00pm.

The meeting began with all present reciting the Pledge of Allegiance.

Roll call taken by the Village Clerk.

Minutes were taken by the Village Clerk.

Rikki moved to accept the Minutes of the October 2, 2025 board meeting and Mary seconded. Motion carried unanimously.

OLD BUSINESS:

New Business:

- 1) Discussion and Approval of whether to have a 2025 Christmas Party. Staci made motion to discuss and approve and Tim Seconded. David is asking for thoughts on donating the budgeted \$1500 for a Christmas Party, rather than having a party. Scott made a motion to donate the \$1500 to the food pantry in Palestine and Mary seconded. All were in favor, Motion carried.
- 2) Discussion and Approval of Employee Christmas Bonus's. Rikki made motion to discuss and approve, Tim seconded. Last year the 7 employees received 60% of one week's pay as a bonus and the 2 cleaners received \$50 each. The bonus has already been budgeted. Rikki made a motion to give the employees 50% of one week's wages, Staci seconded. All were in favor, Motion carried.
- 3) Discussion and Approval of November Employee Raise. Tim made motion and Rikki seconded to discuss and approve. Last year Dan received a 1% raise. The cost of living raise is between 3% and 4%. Tim made a motion to give Dan a 3% raise and Mary seconded. All were in favor, Motion carried.
- 4) Discussion and Approval of buying washer and dryer for DPW. Rikki made a motion to discuss and approve, Mary seconded. Scott suggested a washer and dryer to be placed at the DPW for the guys to wash their work clothes that are soiled after working in sewer. Rikki made a motion to place a cap on the spending of a washer and dryer to \$1,350, Staci seconded. All were in favor, Motion carried.
- 5) Discussion and Approval of Getting Signs on the Community Facility and Pavilion. Staci made motion to discuss and approve, Rikki seconded. The PDA is wanting to put signs on the Community Facility and the

Pavilion and name them. Jenna Aldrich was present and said PDA was thinking "Heritage Hall" for Community Facility, and "Community Pavilion" for the Pavilion. Mayor David would like to get the opinions of the public before deciding on a "name" for them. It will be put on social media to get the publics opinion. Staci made a motion to approve sign but not the name, Tim seconded. All were in favor, Motion carried.

6) Discussion and Approval of 2025 Tax Levy. Tim made motion to discuss and approve, Rikki seconded. Roll call was taken, voting yes was Tim McDaniel, Mary Michael, Staci Rachoy, Scott Campbell, and Rikki Callaway. Twilla Davis being absent. Motion carried.

DPW REPORT: Luke: This month they will begin leaf pickup. The new Lean-to is completed and paid for by the DCEO Grant that we received. The total cost of the building and one bay with concrete was \$26,272.80.

POLICE REPORT: Chief Cheadle: Cad call log was given. Caleb is still doing great in the Academy.

PIONEER ROOM/COMMUNITY FACILITY – Tim McDaniel

COMMITTEE REPORTS:

Budget and Finance Committee: Kerry Watson, Chairman. Fund Balance Report given. Revolving Loan financials and monthly totals were given. We did not get the Leo Herning Grant to pay for Caleb's Academy Training. Carol was here two days this week for the audit and will be returning next week one day to complete.

Bldg Regulations, Permits, Maintenance Streets, Sidewalks and Alleys: Tim McDaniel, Chairman: Three building permits last month.

Employee Relations Committee: Mary Michael, Chairman.

FOIA/OMA Officers: Kerry Watson, Chairman. Kerry had 2 FOIA's this month that were emailed to the Village on our Website.

Ordinance/Grant Committee:

Sewer/Lagoon Committee: Twilla Davis, Chairman. Absent

Motion to approve monthly bills: Staci made a motion to approve and Tim seconded. Motion carried unanimously.

Other:

Motion made to go into Executive Session at 5:28pm, by: Rikki and Seconded by: Tim.

Motion was made to convene back into General Session at 6:14pm by Rikki and seconded by Tim.

With no further business to discuss, Tim made motion to adjourn, Rikki seconded the motion. Meeting ended at 6:15 pm.

PRESIDENT

VILLAGE CLERK