

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

September 4, 2025

Palestine Board of Trustees met on September 4, 2025. Trustees answering roll call were Rikki Callaway, Twilla Davis, Tim McDaniel, Staci Rachoy, Mary Michael, and Scott Campbell.

Staff Members present: Rita Carmouche, Kerry Watson, Danny Cheadle

Visitors present: Kristy Camden, Kathy Clark, Tammy Cheadle, Reece and Janice Fuller and Penny Shaw.

Meeting called to order by Mayor David Woods at 5:00pm.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of August 7, 2025 were presented and accepted.

OLD BUSINESS:

New Business:

- 1) Opening Bids for the sale of Surplus Public Real Estate, 206 S Main Street. This piece of real estate appraised at \$11,000. Mayor David opened the sealed bid for the building at 206 S Main. Penny Shaw was the bidder and her bid was \$9,000.
- 2) Opening Bids for the sale of Surplus Public Real Estate, 208 S Main Street. This piece of real estate appraised at \$4,500. Mayor David opened the sealed bids for the vacant lot at 208 S Main. Penny Shaw's initial bid was for \$5,500, the other bidder was Janice and Reece Fuller and their bid was for \$2,000. Penny was allowed 3 minutes to step out and make a phone call. After multiple bid increases, Penny Shaw was awarded the lot with her bid of \$14,000.
- 3) Discussion and Approval of Purchasing New Jetter Hose. Rikki made a motion and Staci seconded to discuss and approve. A quote for \$1,814 was obtained. The board decided to approve anything under \$2,000 to get the hose. Board voted unanimously to approve. Motion carried.
- 4) Discussion and Approval of adding 1 additional user to Sage Accounting Software for the Treasurer. Mary made motion Tim seconded. David spoke with Sage and to QuickBooks for quotes. The original quote from Sage was with 3 users at \$3,800, Sage has not returned David's call on the price to add only 2 users. QuickBooks is going to be more costly at \$4,428 a year. All board members are in favor of Sage upgrade, however, would like to have the quote from Sage for 2 users before actually purchasing. Board approved unanimously, motion carried.
- 5) Discussion and Approval of September Anniversary Raises for 2 Employees. Mayor David proposed giving Cory and Kerry \$1 per hour raise as the Village has done with all other employees this year. Scott thinks the Personnel Committee should meet in the near future to discuss a raise cap starting next year. The Personnel Committee will meet in the near future to discuss. All were in favor of the raise amount, motion carried unanimously.
- 6) Discussion and Approval of Implementing 1% Grocery Tax. Staci made motion and Mary seconded

for discussion and approval. The State of Illinois is doing away with the 1% grocery tax but we are allowed to have an Ordinance to keep it in effect. Those board members voting to keep the 1% grocery sales tax were Tim McDaniel, Twilla Davis, Rikki Callaway, Mary Michael, and Staci Rachoy. Scott Campbell voted no. Motion passed to have 1% grocery sales tax, motion carried.

DPW REPORT: Luke was absent, no report.

POLICE REPORT: Chief Cheadle reported a busy Labor Day but everything ran very smooth. This year he had help from multiple agencies and Chief expressed his gratitude for their help. CAD call list was given. Chief said the town is looking better and he plans to continue to get residents in compliance with the Ordinances of the Village.

PIONEER ROOM/COMMUNITY FACILITY – Rikki Callaway

COMMITTEE REPORTS:

Budget and Finance Committee: Kerry Watson, Chairman. Fund Balance Report given. Revolving Loan financials and monthly totals were given. Our auditor Carol should be getting in touch soon about our annual Audit.

Bldg Regulations, Permits, Maintenance Streets, Sidewalks and Alleys: Tim McDaniel, Chairman: Mike Richart should be finishing the sidewalks next week.

Employee Relations Committee: Mary Michael, Chairman. We will schedule a meeting to review yearly raises.

FOIA/OMA Officers: Kerry Watson, Chairman. No new FOIA's

Ordinance/Grant Committee:

Sewer/Lagoon Committee: Twilla Davis, Chairman. Twilla thanked Kathy Clark for all of her advice and input on the upkeep of the Lagoon.

Motion to approve monthly bills: Staci made a motion to approve and Rikki seconded. Motion carried unanimously.

Other: Scott Campbell states the DPW needs to have new tires put on the tractor they are in really bad shape.

With no further business to discuss, Tim made motion to adjourn, Rikki seconded the motion. Meeting ended at 5:37 pm.

PRESIDENT

VILLAGE CLERK